

Town Hall
Temple Street
Llandrindod Wells, Powys

1st September 2019

FESTIVE LIGHTING COMMITTEE

Dear Committee Member

A meeting of the Festive Lighting Committee will take place on **Monday 9th September 2019 at 7.00pm in Committee Room A of Powys County Hall** when I trust it will be convenient for you to attend.

Yours sincerely

Jane Johnston
Clerk of the Council

AGENDA

1. Apologies for absence.
2. Minutes of the last meeting of 29th July 2019
3. Lighting
4. Parade & Switch On
 - a) Clerk's Actions
 - b) Celebrity (LW)
 - c) Event Plans
 - d) Plans for event (Marshals, Set Up, Equipment)
 - e) Poster
5. Shop Window Competition
6. Grotto
 - a) Date for Installation of Memory Tree, Lights & Decorations
7. Other Matters
8. Next Meeting