

Town Hall  
Temple Street  
Llandrindod Wells, Powys

**18.11.19**

**FESTIVE LIGHTING COMMITTEE**

Dear Committee Member

A meeting of the Festive Lighting Committee will take place on **Monday 25<sup>th</sup> November 2019 at 6.30pm** in **Hotel Metropole** when I trust it will be convenient for you to attend.

Yours sincerely

Jane Johnston  
Clerk of the Council

**AGENDA**

1. Apologies for absence.
2. Minutes of the last meeting of 21<sup>st</sup> October 2019
3. Parade & Switch On
  - a) Volunteer Roles & Final Plans
4. Shop Window Competition
  - a) Judging – Mon 2<sup>nd</sup> Dec – 6pm – 3 Mayors
  - b) Prize Giving
5. Grotto
  - a) Installation of Grotto and Tree – Sunday 8<sup>th</sup> December 10.00am
  - b) “Lighting Up the Grotto” – Monday 9<sup>th</sup> December 2019 – U3a Singers
  - c) Volunteers for Event
6. Other Matters