

16.07.19

FESTIVE LIGHTING COMMITTEE

Dear Committee Member

A meeting of the Festive Lighting Committee will take place on **Monday 29th July 2019 at 7.00pm in Committee Room A of Powys County Hall** when I trust it will be convenient for you to attend.

Yours sincerely

Jane Johnston
Clerk of the Council

AGENDA

1. Welcome from Chair
2. Apologies for absence.
3. 2019 Lighting – Middleton Street
4. Other Lighting
5. Lighting Installation - Quotation
6. Parade & Switch On – Provisional Date – Sat 23rd November
 - a) Time & Event Plan
 - b) Parade – Theme?
 - c) Llandrindod Wells Silver Band?
 - d) Round Table - Santa & Sleigh
 - e) Switch On – By Whom
 - f) Plans for event (Marshals, Set Up, Equipment)
 - g) First Responders
 - h) Poster
7. Shop Window Competition
8. Grotto
 - a) Date for Installation of Memory Tree, Lights & Decorations
9. Other Matters
10. Next Meeting