

## LLANDRINDOD WELLS TOWN COUNCIL

### Minutes of a meeting held on Tuesday 21<sup>st</sup> April 2015 in Committee Room A, County Hall

**Present:** Cllr E Worgan, C Rouse, S Meredudd, J Williams, C Bailey, P Hill, S Dorkenoo, W Francis, R Coleman, R Houghton, J Green

**Apologies:** Cllr A Bridgman, S Millington, G Price, C Carmichael

**Absent:** None

**TC 37/15** **Minutes**  
The minutes of the last meeting held on 17<sup>th</sup> March 2015 were confirmed and signed

**TC 38/15** **Clerk's Report/Information from Meeting:**

**TC 35/15** **Facebook Page**

The Clerk had been unable to establish how to set up a page without the comments facility. She will continue to look into this and will report back.

**TC 36/15** **Station Crescent Public Toilets**

The Community Asset Transfer was completed on 1<sup>st</sup> April 2015. The programme of refurbishment is now underway and these should be completed week ending 26<sup>th</sup> April 2015. The toilets will then be re-opened for public use, with a 20p charge on the external door to the Men's and Ladies sections. It is my intention to have an Official Opening of the block and she will forward details to members during the next 2 weeks.

**TC 36/15** **Bandstand – Tenders for Work**

Submitted tenders for refurbishment work will be discussed under Confidential Items due to their contractual nature. The successful contractor will be notified following the Council meeting. Cllr Jon Williams will act as liaison with the contractors along with the Clerk.

**Proposed Parking**

A report and proposals were presented to the Radnorshire Committee on 8<sup>th</sup> April with regard to Road Safety & Traffic Management Schemes within Llandrindod Wells. The Committee resolved for the Consultation to be initiated. This will allow residents and the Town Council to make comments on each individual scheme.

**Food & Beer Festival**

This will take place on 2<sup>nd</sup> & 3<sup>rd</sup> May 2015 in the Pavilion from 10am – 5pm. The Clerk and members of the Town Council will be on site throughout this event. Flyers are being produced jointly with TLT to promote the May Fair on the Monday. Members will be asked to deliver these week commencing 27<sup>th</sup> April as last year.

**TC 39/15** **Chairman's Announcements**

Not long now and the "baton" will be handed over to our next elected Mayor and Chairman. So I know I had better start writing my annual report now, as poor Jane has had to put up with me leaving things to the last minute – I'm very good at that!

**Events attended**

4<sup>th</sup> March Fairtrade evening at the Herb Garden.  
Attended with Chris our deputy mayor, to see a film on fairtrade and to take part in a rather difficult quiz of fairtrade facts. We teamed up with the town champion and came 3<sup>rd</sup> out of 7 teams, even though a lot of guess work on the answers.

- 27<sup>th</sup> April Brecknock and Radnor Sports award.  
A lovely, inspiring and well organised evening at the pavilion to celebrate achievements in sport for participants, coaches and volunteers, both individual and teams. A privilege to be asked to do the welcome speech. I am pleased that Llandrindod Wells Town Council sponsored the award for volunteers of the year, and was won by Phil Davies from Llandrindod Wells Football Club.
- 4<sup>th</sup> April Irene Robinson 100<sup>th</sup> birthday at Wylesfield .  
A special treat to present flowers and a card on behalf of the Town Council. She had also received her telegram from the Queen.
- 8<sup>th</sup> April Llandrindod Wells Probus Club.  
I was invited to give a talk on what it is like to be mayor and my ut I did give them a short lesson on etiquette and how one should apply lipstick in public, and how one should sit on a stage when one has knee length dress on.
- Forthcoming events**
- 28<sup>th</sup> April Primary school dance competition at Powys Dance – judging
- 2<sup>nd</sup> / 3<sup>rd</sup> May Looking forward to our Beer and Food festival and sampling a few wares. Jane has worked hard to organise this event and I know we will all fully support it.  
Actually did you know that in Tudor time two of the mayors' responsibilities was to check the quality and brew of the ale and to check the size and weight of the loaves of breads.
- 14<sup>th</sup> – 18<sup>th</sup> May Twinning three way visit - Committee members from Contrexeville and Bad Rappenau for the annual 3 way meeting. There will also be a number of other visitors from both towns and activities are planned for 3 days.

The Mayors Community Award – this will be announced early May.

The Royal British Legion have requested to work alongside of the Town Council to commemorate VJ Day. The plan is to hold a similar event to the WW1 Centenary event on 2<sup>nd</sup> August 2015. A Task & Finish group was set up of Cllr E Worgan, Cllr C Rouse, Cllr J Williams, Cllr R Houghton to move forward with plans.

## TC 40/15

### **Correspondence**

#### **a) G Jones – Pharmacy Opening Hours**

Email from local resident who has experienced issues with local pharmacies being closed at 6.30pm as the Doctor's Surgery appointments often run past this time. Cllr Coleman declared an interest in this matter and left the room whilst discussions took place.

**Resolved:** to write to Kevin Smith of PTHB to see if hours can be extended and also form confirmation of the procedures for obtaining medication after 6.30pm.

#### **b) Powys County Council – Recycling Collections**

Response following issues with Recycling litter being left on roads and pavements within the town. Cty Cllr John Powell is addressing this matter currently with officers of PCC and operatives and apologies for the issues which have arisen. Members will continue to monitor this situation, however it seems to be a county wide issue.

**c) Amy Greaves – Dog Fouling**

Concerns raised with regard the dog fouling within Llandrindod Wells and details of specific issues. Also a request to organise an event to highlight this issue. The Chair and Vice Chair have discussed this issue and would be happy to organise an event in conjunction with local residents. The Clerk felt that Cllr Carmichael would also wish to be involved.

**Resolved:** Chair and Vice Chair to contact Rachael Palmer of Keep Wales Tidy and Amy Greaves to move on with this project.

**d) Powys County Council – Community Delivery Initiative**

Further letter from Jeremy Patterson regarding Pilot Scheme. This was noted.

**e) Powys County Council – Tesco 106 Funding**

**i. Paul Griffiths – 106 Monies**

“Thank-you for reminder email, we are aware that the Tesco funding deadline is imminent, however Tesco are fully aware of the delay. The delay has been mainly due to recent involvement of the Welsh Government with the branding of the town consultation and their support in finding the most suitable town WIFI system, Tesco are supportive of the project being completed by Autumn 2015.”

Members expressed concerns over this, however the Clerk is now moving forward with this project.

**ii. Jenni Thomas – Projects**

Following a meeting with Jenni Thomas, the Clerk has now requested prices for a series of elements as part of the Section 106 monies. It is envisaged that these will be in place by 1<sup>st</sup> May 2015. She will then pass these quotes on to PCC for approval.

**f) D Berriman, Cynefin – Further Information (for information)**

Further information was received.

**g) Llandrindod Wells Football Club – Artificial Pitches**

Letter of concern pointing out that Llandrindod Wells Football Club is not being considered for the installation of artificial pitches. The Chair is aware that Cllr Price is involved with this matter and will ask him to keep members informed of progress.

**h) Powys County Council – School Modernisation & School Transport Review Dispensation**

<p><i>That a blanket dispensation (the dispensation) in relation to any school modernisation review and any school transport review be granted to all Town and Community councillors in accordance with and, subject to, the following provisions of this resolution:-</i></p> <p><i>(a) the dispensation shall relate to all prejudicial interests under the Members Code of Conduct PROVIDED ALWAYS that the dispensation shall not apply where the councillor has a pecuniary prejudicial interest;</i></p> <p><i>(b) “school modernisation” means any modernisation review being undertaken by or for the County Council’s Cabinet as part of the One Powys Plan (or its successor) in relation to both primary and secondary schools but does not include issues which are specific</i></p>	<p><i>To enable members to represent their constituents in matters of great significance for Powys where they do not have a conflict of interest which is pecuniary; the Sub-Committee being of the view that the grant of this blanket dispensation will</i></p>
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<p><i>to a particular school (e.g. the budget, inspection, employment matters, ICT, catering, cleaning, refurbishment, repair or property items) unrelated to such review;</i></p> <p>(c) <i>“school transport review” means any review being undertaken by or for the County Council’s Cabinet as part of the overall review of school modernisation in relation to the planning, commissioning and procurement of transport for pupils attending primary, secondary and special schools both in and outside of Powys where the County Council has a duty to provide such transport but does not include issues which are specific to a particular school, route or pupil unrelated to such review;</i></p> <p>(d) <i>“pecuniary prejudicial interest” means a prejudicial interest under the Members Code of Conduct which results in financial gain, or financial loss, either immediately, or in the foreseeable future, arising (in the case of school modernisation) from employment as a teacher or otherwise at a school or, (in the case of the school transport review) from the provision of school transport, to:-</i></p> <p style="padding-left: 40px;"><i>(i) the councillor in question; or</i></p> <p style="padding-left: 40px;"><i>(ii) someone with whom the councillor lives or has a close personal association e.g. close friends, close relatives, colleagues with whom the councillor has particularly strong connections, business associates and someone with whom the councillor has been in dispute with (NB Councillors should note however that “close personal association” does not include casual acquaintances, distant relatives or people you simply come into contact with through your role as member or your work in the local community);</i></p> <p>(e) <i>the dispensation extends to:-</i></p> <p style="padding-left: 40px;"><i>(i) attending any meeting formal or informal (as defined in the Members Code of Conduct) including meetings of the full Town or Community Council or other Committee;</i></p> <p style="padding-left: 40px;"><i>(ii) speaking and voting at such meetings; and</i></p> <p style="padding-left: 40px;"><i>(iii) making oral or written representations and generally playing a full role in representing constituents;</i></p>	<p><i>not damage public confidence in the conduct of the Council’s business.</i></p>
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<p>(f) <i>the dispensation is subject to compliance with:-</i></p> <ul style="list-style-type: none"> <li>(i) <i>any legislative requirement;</i></li> <li>(ii) <i>any common law rule including bias/predetermination;</i></li> <li>(iii) <i>the council's constitution;</i></li> </ul> <p>(g) <i>the dispensation shall continue in force until the next ordinary council elections in 2017 unless before those elections the Standards Sub-Committee revokes, amends or alters the dispensation;</i></p> <p>(h) <i>for the avoidance of all doubt:-</i></p> <ul style="list-style-type: none"> <li>(i) <i>the dispensation applies to all Town and Community Councillors;</i></li> <li>(ii) <i>other than where a specific PECUNIARY prejudicial interest exists, as detailed above, the dispensation applies to all other types of prejudicial interests such as those arising from being a school governor or being the parent, grandparent, guardian, carer or having parental responsibility for a child at a school;</i></li> <li>(iii) <i>the dispensation does not apply where directly or through someone with whom the member lives or has a close personal association a pecuniary prejudicial interest exists;</i></li> <li>(iv) <i>it is always a matter for the individual member to decide whether the interest is prejudicial;</i></li> <li>(v) <i>a member who takes advantage of the dispensation must continue to comply with the Members Code of Conduct including the requirements in relation to:-</i> <ul style="list-style-type: none"> <li>(1) <i>the disclosure of his/her personal and prejudicial interest at meetings and in discussions indicating the nature of such interest and confirming that he/she is</i></li> </ul> </li> </ul>	
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	<p><i>participating with the benefit of the dispensation; and</i></p> <p>(2) <i>the giving of the requisite written notification in connection with these disclosure requirements;</i></p> <p>(iv) <i>the dispensation, whilst it does not apply to any member with a pecuniary prejudicial interest, does not affect the right (under the Members' Code of Conduct) of a member who has a pecuniary prejudicial interest to speak and then withdraw from a meeting where the public are accorded the right to speak at such meeting;</i></p>
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**Resolved:** the Clerk will contact the Monitoring Officer for clarification with regard to members who are parents or grandparents of high School pupils.

**i) Lakeside Restaurant**

As Cllr Price was unable to attend the meeting, he requested that this matter be deferred.

**TC 41/15**

**Applications for Financial Assistance**

a) **Llandrindod Wells Carnival Committee** – Release of Grant - £1000 – Cllr Worgan declared an interest in this matter and left the room whilst discussions took place. Approved.

b) **National Cycle Museum** – Release of Grant - £500 – Approved.

**TC 42/15**

**Representatives Report**

- a) Radnorshire Wildlife Trust – Green Spaces (SM) **(for information)**
- b) Mid Wales Tourism (SM) **(for information)**
- c) Albert Hall AGM (WF) **(for information)**
- d) Cefnlllys CP School (WF) **(for information)**

**TC 43/15**

**Planning Applications**

a) P/2015/0275 – Full: Change of use of office space to (ground 1<sup>st</sup> and 2<sup>nd</sup> floor) to create 3 flats and provision of an external stair at the rear of Aden Chambers, South Crescent for TJ Van-Rees. Cllr Rouse pointed out some issues with this application which were confirmed by Cllr Williams as Ward Councillor.

**Resolved:** to object to this application on the following grounds:

- The serious concerns that PCC Highways and Transport have on the noticeable increase in parking demand.
- The Access statement - this application would not be inclusive, with 8 steps and the front and 13 steps at the rear of the building therefore it would only be accessible by able-bodied people.
- This is not easily accessible

- b) **TREE/2015/0014** – Tree – Felling of 1 willow and 2 x clumps of sycamores within a Conservation Area at The Lindens, Spa Road for Ian McNaire. **No objection.**

**TC 44/15**

**Accounts**

The accounts as listed were approved and signed by the Chairman.

**TC 45/15**

**Annual Accounts 2014/15**

The accounts for 2014/15 were agreed by members and signed by the Chairman. Section 1 of the Annual Audit form was agreed by members and signed by the Chairman and Clerk.

**TC 46/15**

**Bandstand Dedication**

A lengthy discussion took place on this matter and it was agreed to put forward an alternative suggestion of placing a plaque on the bench immediately in front of the Bandstand in memory of Mr Tabberer.

**Resolved:** Clerk to contact the family regarding this.

**TC 47/15**

**Community Delivery**

**Resolved:** to publish the results of the survey on the Town Council website.

**TC 48/15**

**Nominations for Chair & Vice**

Nomination forms for the above were provided for each member, the closing date for their return is 12 noon on Tuesday 12<sup>th</sup> May.

**TC 49/15**

**Confidential Matters**

**a) Accounts Package**

**Resolved:** to purchase the Omega Accounts Package from RBS to manage the Council accounting system.

**b) Public Toilets – Progress Update & Trace Heating**

The Clerk updated members on the progress of the project which is moving well and is envisaged to be completed by 1<sup>st</sup> May 2015.

**c) Bandstand – Tenders – Select Contractor**

**Resolved:** to extend the tender closing date until 12 noon on Friday 8<sup>th</sup> May 2015. This matter will then be discussed at the Business Development Meeting on 11<sup>th</sup> May.

**d) Public Open Access Wi-Fi (POW)- Contractual**

Email from Town Champion with the following requests:

Approval of the specification – there may be some adjustments to the document after the meeting as the County Council may wish to comment on the document too.

Setting up a task and finish group (as mentioned in the notes document) to oversee the tender process, appointment of the consultant and fulfilling the contract.

**Resolved:** The Town Council agree to the proposal for a 3 year period subject to the works being funded via Powys County Council, however it was felt that the timeline was a little ambitious. The Town Council would wish to await comments from PCC IT Department on all aspects of the content of the specification prior to issuing the specification and would also wish for confirmation that the Council members on the Task & Finish Group will have the opportunity to make amendments once submitted tenders are received.

A Task & Finish Group was set up which consists of the following members:

Cllr Elaine Worgan, Cllr Chris Rouse, Cllr Jeff Green, Cllr Ron Houghton

**e) Signal Box**

The Town Council will now enter into discussions with the Heart of Wales Forum with regard to this building.

**Signed** ..... **Date** .....